

**REQUEST FOR BANQUE DE FRANCE INTERVENTION EXERCISE OF THE
RIGHT TO A DEPOSIT ACCOUNT FOR A NATURAL PERSON**
(Article L. 312-1 of the Monetary and Financial Code)

☐ *Personal account*

☐ *Business account*

1) IDENTITY AND ADDRESS OF APPLICANT:

Title: ☐ Mr ☐ Mrs

Birth name:

Married or preferred surname:

First name(s):

Date and place of birth:

Type and number of identity document with a photo (photocopy attached):

Address:

Telephone or email (optional):

2) DESIRED LOCATION OF BRANCH TO OPEN AN ACCOUNT:

3) NON-DESIRED BRANCH(ES) (optional)

4) SIGNATURE AND DECLARATION OF THE APPLICANT:

I certify that:

☐ I do not possess, at present, an individual deposit account;

☐ My single deposit account is in the process of being closed at the bank's initiative *(please attach a copy of the termination letter)*.

Date:

Signature
(Preceded by the handwritten words « Lu et approuvé »)

List of documents to be provided by individuals applying for the right to an account

- 1- **Current and valid proof of identity** (photocopy of both sides).
- 2- **Proof of address** (photocopy). This may be any one of the following:
 - a household utility bill (water, gas, electricity, internet or telephone) that's less than 3 months old,
 - a certificate of home insurance that's less than 3 months old,
 - your most recent tax notification,
 - a rent receipt that's less than 3 months old.

For individuals residing at another person's address:

- original copy of a letter, signed by that person, stating that you live at their address,
- a photocopy of both sides of that person's proof of identity,
- a photocopy of that person's proof of address, less than 3 months old.

For individuals with no fixed address: photocopy of a current and valid statement from an approved organisation stating your chosen address (contact your town hall for a list of organisations).

For foreign nationals residing in a Member State of the European Union (other than France): declaration on the honour that the applicant is legally resident in the territory of a Member State of the European Union.

- 3- The letter declining your request to open an account, addressed to you by a bank, or, if applicable, the acknowledgement of receipt of the registered letter or proof of hand-delivery of the request to open an account **dating back more than fifteen days**;
- 4- A **statement certifying** that the applicant has no personal or professional deposit account and, if applicable, the **decision to terminate the account agreement**.
- 5- For individuals applying for the right to open a business account, a **document providing proof of activity**. The following are accepted:
 - for retailers and related activities, an original copy of an extrait K (certificate of registration in the companies and trade register) issued in the last 3 months,
 - for tradespersons, an original copy of an extrait D 1 from the official register of tradespersons, issued in the last 3 months,
 - for self-employed professionals, a certificate of activity (business card, proof of registration with INSEE, etc.).

For further information: <https://particuliers.banque-france.fr/page-sommaire/droit-au-compte>

HOW TO SUBMIT YOUR APPLICATION

Applications must be accompanied by all justifying documents. They can be submitted:

- by post to the following address: Banque de France - TSA 50120 - 75035 PARIS cedex 01
- in person at one of our branches. Appointments can be made by telephone or via the Banque de France website: <https://accueil.banque-france.fr>.
- online via the Banque de France website: <https://accueil.banque-france.fr>

Personal data

The Banque de France processes requests for the right to a basic bank account in accordance with the provisions of Article L. 312-1 of the Monetary and Financial Code.

It complies with the legal and regulatory provisions in force relating to the protection of personal data: Act No. 78-17 of 6 January 1978, as amended, relating to information technology, computer records and civil liberties, and the General Data Protection Regulation (EU Regulation 2016/679 of 27 April 2016).

The information and personal data requested from you (surname, first name, date and place of birth, contact details, information relating to the proof of identity and to the holding of a deposit account) are reserved for the processing of the application for the right to the account. This data is kept for 5 years. The recipients of your data are the authorised staff of the Banque de France, the credit institutions that may be designated within the framework of the procedure and any third party authorised by law.

You may exercise the following rights with the Banque de France: access, rectification, deletion, opposition, limitation, right to define instructions for the handling of your data after death:

- In person at your nearest branch: <https://particuliers.banque-france.fr/la-banque-de-france/nous-connaître/implantations-de-la-banque>
- **Online via the following website:** <https://accueil.banque-france.fr/index.html#/accueil>
- **By post:** Banque de France - Direction des particuliers (S3A-1448) - 31 rue Croix des Petits-Champs - 75049 PARIS CEDEX 01
- **By e-mail:** mademandeweb@banque-france.fr

You may file a complaint with the CNIL.

The contact details of the Data Protection Officer are: 1200-DPD-delegue-ut@banque-france.fr